Request Sponsor's ARM Customization



Some of GDM's global clients use customized ARM study definitions and validation lists. They also provide their customized study definitions to independent contract researchers. This approach ensures uniformity and enhanced data management.

Contract Researcher Steps

A Contract Researcher "CR" can use these steps to request a sponsor's ARM customizations:

Selec Help	t Help > Request Corporate ARM C	Custo	omization
	Contents	•	
	Saarch for Haln On	ν.	
ARM	Start ARM Support Viewer		
	Request Corporate ARM Customization		

CR Step 2

CR Step 1

tep 2 For the ARM Customization you are requesting, press Request Customization button.

Request Corporate ARM Customization/C	onfiguration	
Customizations:	Expires On	Recommended Action
BASF Cooperator/Contractor customization		Request Customization
Bayer CropScience Cooperator customization		Request Customization
Corteva Agriscience customization		Request Customization
SCC Group/Valent Cooperator customization		Request Customization
Syngenta Cloud		Request Access
Other		Send License Details
Send License Details		Close

- All customization installs that are downloaded from our GDM website have been tested and approved by the sponsor's company, that they do install correctly.
- Each company customization is installed in its own unique directory, so a single ARM install can use multiple customizations on the same computer.
- ARM remembers the customization used to create each trial, to always open with correct customizations.

Which customization should contract researchers use for trials from other sponsors?

Contract researchers should use the ARM protocol/trial provided by the sponsor. If not provided with an ARM file and so creating a new protocol, choose "Myself or another sponsor (standard GDMdef)" for sponsors that are not listed on the "Request Corporate ARM Customization" dialog.

Create New Protocol			
Who is this study for?			
Bayer Crop Science BASF Corteva Agriscience Syngenta			
SCC Group Myself or another sponsor (standard GDMdef)			Browse
Help Cancel	< Back	Next >	Finish

Request Sponsor's ARM Customization



CR Step 3 Enter in "To" the email address of your local Representative for the selected company, and send the email requesting their ARM customization.

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FILE	MESSAGE INSERT	OPTIONS FORMAT TEXT	REVIEW	ADOBE PDF				
ت ے۔ Send	To	customization						
Enter t <send> The comple</send>	he email address of your l to request corporate AR customiza te the request.	ocal custo V customizations. tion representative should fo	mization re orward this	presentative in the 'To' field of the email to the corporate ARM admini	email a	ind cli to	ick	
====== License	e Email: Fran@gdmdata.c	======================================						
License Compa GDM II	ee: Fran O. Gylling Iny: Gylling Data Managen D: GYGYFR	ient, Inc.						
Serial N	lumber: 1982							
Custon	nization:	customization						

Email providers other than Outlook: ARM recommends that you copy the email text to the clipboard, and then paste the license information into your email message to continue.

Repeat steps 1-4 if you are requesting additional customizations from other companies.

Local Company Representative steps

- 1. The email includes all needed ARM license information for GDM to link the customization request to the contractor's ARM license. Please do not edit the license details portion of the email.
- 2. Follow your company's policy on providing customizations to the contract researcher.
- 3. Forward the email to your company Data Coordinator who approves contract customization requests.

Company Data Coordinator Steps

After approval, please forward the original email to GDM for processing.

GDM steps

- 1. Processes the Cooperator customization request by identifying in our database the Contract Researcher licensee who is authorized to receive the sponsor customization.
- 2. Sends contractor an email to confirm that corporate ARM customizations have been approved.

Request Sponsor's ARM Customization



Contract Researcher Steps (cont'd)

CR Step 4

Upon receiving a confirmation email from GDM that customizations have been approved, go to Check for Updates to download the customization.

- The ARM Update Status identifies all software and customizations a client is licensed or authorized to install.
- "Expires On" lists when program maintenance is due or when customization access expires, if applicable.
- "Notes" lists with required and approved ARM version for each of customization.
- Client selects "Install Updates" button to install all available software and customizations.
- All ARM and customization installs are provided as downloads.

ARM Update Status (Serial Number =)						
Announcements						
Learn ARM with our LMS (for beginners) and webinars (for	Learn AKIM with our LMS for beginners) and webnars for evenyone)					
Install Update for	Expires On	Status	Installed	Release Version	Notes	
ARM	Dec 31, 2023	Current Version	13202207r1	ARM 2022.7, December 15, 2022		
Standard GDMdef Definitions		Current Version	221215	December 15, 2022		
GDMdef Dictionary Update Available 221218 December 19, 2022						
ARM Cooperator Customizations		Update Available		August 18, 2022		
ARM Cooperator Dictionary Update Available November 28, (575)						
Updates are available. Select 'Install Updates' to run availa	ble updates.					
Set Permissions Utility Version: December 8, 2022					Install Updates	
Options Lic DB Version: December 21, 2022					Cancel	

Renew Customization Steps

Some company customizations are approved for a particular period of time (e.g. a single research season). A contract researcher may then be asked to renew the customization in order to continue using the customization on their computer.

- 1. Go to Help then Request Corporate ARM Customizations.
- 2. Customizations that are due to expire soon will list the expiration date in red.
- 3. Select the "Request Renewal" button to generate a renewal request email.
- 4. Follow CR Steps 3 and 4 to send the renewal email and install customization updates once approved.

Customizations:	Expires On	Recommended Action
BASF Cooperator/Contractor customization		Update
Bayer Crop Science Cooperator customization		Update
Corteva Agriscience customization	Feb-19-2023 (expiring)	Request Renewal
SCC Group/Valent Cooperator customization		Update
Syngenta Cloud		Request Access
Other		Send License Details